The Nakodar Co-Operative Sugar Mills Ltd., Nakodar (Jalandhar)

Tender Form 2026-27

Tender Form for - PRINTING STATIONERY Code- A-12

Press Tender Notice in the news Papers 1....The Pioneer.....
2.....Desh Sewak

Mill Web site:-www.nakodarsugar.com

Sub: - Tender For printing stationery

Please quote the lowest rates through sealed tender for the following items subject to the Mill terms & Conditions overleaf/attached.

Time Office				
Sr. No.	**Description of the Item**	**Specimen Code**	**Qnty.**	**Rate (In Rs.)**
1.	Salary Register with index cloth binding page no.1 to 100	TM 01	03 Nos	
2.	Absent report register, cloth binding page -1 to 100	TM02	03 Nos	
3.	Daily token register, cloth binding – page1 to 100	TM03	02 Nos	
4.	Leave Register, cloth binding -page 1 to 100	TM04	06 Nos	
5.	Small signature register, cloth binding page 1 to 100	TM05	04 Nos	
6.	Manpower Register, cloth binding page 1 to 200	TM06	01 Nos	
7.	Daily attendance register, small size cloth binding -page 1 to 100	TM07	01 Nos	
8.	Contract Attendance Register, cloth binding -page 1 to 200	TM08	03 Nos	
9.	Contract Attendance Register, cloth binding -page 1 to 300	TM09	03 Nos	
10.	Overtime Register page-1 to 200	TM10	02 nos.	
11.	Retirement/resignation/expired form pad	TM11	03 Nos	

Security department (watch & ward)

1.	Gate entry register	SC01	10 nos	
2.	Duty register	SC02	06 nos.	
3.	Absent report pad	SC03	30 pad	
4.	Daily inward –outward report	SC04	30 pad	
5.	Memo book	SC05	05 pad	

Accounts

Sr. No.	Description of the Item	Specimen Code	Qnty.	Rate (In Rs.)
1.	Journal Voucher-1 to 100 pages	AC1	20 pad	

Store

Sr. No.	Description of the Item	Specimen Code	Qnty.	Rate (In Rs.)
1.	Daily Store Receipt Register-1 to 500 pages	SK01	02pc.	
2.	Store Ledger Sheet	SK02	2000pc.	
3.	Daily store issue Book-1 to 250 pages	SK03	06 pc.	
4.	Monthly store issue book-1 to 250 pages	SK04	06 pc.	
5.	Weighment Slip- 1 to100 pages	SK05	2 pad	
6.	Material Receipt and inspection report	SK06	10pc.	

General Office

Sr. No.	Description of the Item	Specimen Code	Qnty.	Rate (In Rs.)
1.	Dispatch Register-250 pages	GN01	02 Nos.	
2.	Receipt Register-200 pages	GN02	02 nos.	
3.	Acknowledgement Book (Peon Book) (page 01 to 200)	GN03	10 Nos.	
4.	Envelope (White) size 4"x9" (with printing the Mills Address)	GN04	200 Nos	
5.	Envelope (Yellow) size 4½"x11" (with printing the Mills Address)	GN05	500 Nos	

Sale Section

Sr. No.	Description of the Item	Specimen Code	Qnty.	Rate (In Rs.)
1.	D.O Sugar Pad – Triplicate 50 set each Sr. No. 1 to onwards	SL01	20 Nos	
2.	D.O Molasses Pad – Duplicate 50 set each Sr. No. 1 to onwards	SL02	10 Nos	
3.	D.O Bagasse Pad – Duplicate 50 set each Sr. No. 1 to onwards	SL03	05 Nos	
4.	Bill Register (Day Book) – 200 Pages Sr. No. 1 to 200 each	SL04	02 Nos	
5.	Agent wise sale Register – 100 Pages Sr. No. 1 to 100 each	SL05	02 Nos	
6.	Sugar Sale Proceeding Book – 100 Pages Sr. No. 1 to 100 each	SL05	04 Nos	

Cane Department

Sr. No.	Description of the Item	Specimen Code	Qnty.	Rate (In Rs.)
1.	**Token Slips** (100 Slips in each pad, rough binding)	CN01	120 Nos	
2.	**Token Register** (200 pages in each register, both sides Printed, Sr. no. 1 to 200 each, Cloth binding)	CN02	04 Nos	
3.	Cane yard position register (150 pages in each register, sr. no. 1 to onward, cloth binding)	CN03	02 nos.	
4.	Cane weighment checking register (Each Pad contains 50 sets,set of 3 copies, 1st & 2nd perforated , 3rd fixed, sr. no. 1001 to onward, ordinary binding	CN04	15 nos.	
5.	**Weighbridge Checking Report** (Each Pad contains 50 sets, sr. no. 1 to onward, 3 sheets in each set. 1st white perforated, 2nd pink perforated and 3rd yellow fixed, Gatta binding)	CN05	05 Nos	
6.	**Shift Duty Attendance Register** (100 set in each pad, set of two copies, 1st perforated (white),2nd fixed (Yellow)	CN06	10 Nos	
7.	**Cane binding material register** (200 pages in each register, sr no. 1 to onward, cloth binding)	CN07	05 nos	
8.	**Leave Application Form** (100 pages in each pad, rough binding)	CN08	03 nos	
9.	**Compensatory Leave Application Form** (100 papers in each pad, rough binding)	CN09	05 nos	
10.	**CPL Slip** (100 papers in each pad, rough binding)	CN10	02 Nos	
11.	**Application form for purchasing Coragen/Chlorpyriphos** (100 papers in each pad, rough binding)	CN11	05 Nos	
12.	**Application form for purchasing tissue culture plantlets** (100 papers in each pad, rough binding)	CN12	02 nos	
13.	**Tour programme No.1** (100 papers in each pad, Ordinary binding)	CN13	20 Nos	
14.	**Tour programme No.2** (100 papers in each pad, Ordinary binding)	CN14	20 Nos	
15.	**Tour programme No.3** (100 papers in each pad, Ordinary binding)	CN15	05 nos	
16.	**Mills Letter Head Pad** (100 papers in each pad, rough binding)	CN16	10 Nos	
17.	**Daily Cane purchase report** (100 slips in each pad, rough binding)	CN17	03 Nos	
18.	**Daily Cane received report** (100 slips in each pad, rough binding)	CN18	02 Nos	
19.	**Survey field book** (50 sets in each pad, set of 3 copies, 1st copy is unique & fixed with pad colour yellow, 2nd & 3rd copy are identical, 2nd copy pink and perforated, 3rd white & fixed with pad, sr. no. 8001 to onward, gatta binding)	CN19	30 Nos.	
20.	**Bond Book** (each pad contains 50 sets, sr. no. 1 to onward, 2 sheets in each set, 1st white perforated, 2nd yellow & fixed with pad, gatta binding)	CN20	30 nos.	

Manufacturing Department

Sr. No.	Description of the Item	Specimen Code	Qnty.	Rate (In Rs.)
1.	C.P.L 100 Leaf Pad	ME01	10 pad	
2.	Overtime -100 Leaf	ME02	20 pad	
3.	E.T.P LOG BOOK -150 PAGES	ME03	02 Nos	
4.	PAN CHARGE REGISTER -150 PAGES	ME04	02 Nos	
5.	Store Requisition pad in duplicate- 100 leafs	ME05	20 Nos	
6.	Molasses analysis pad -100 Leave	ME06	20 Nos	
7.	Bag numbering register- 500 L	ME07	15 Nos	
9.	Gate Pass -50 per PAD	ME08	20 pad	
10.	Morning/ Evening Report Pad -100 Pages	ME09	20 pad	
11.	Letter Head Pad	ME10	10 Nos.	

Engineering Department

Sr. No.	Description of the Item	Specimen Code	Qnty.	Rate (In Rs.)
1.	Leave pad-100 pages	EN01	02 dozen	
2.	Printed Gate Passes Pad-(one pad contain-200 leafs)	EN02	04 dozen	
3.	Indent book (purchase Requisition) 4 copies-50 Set	EN03	01 dozen	
4.	Overtime Form-100pages	EN04	02 dozen	
5.	Short Leave Form-100 pages	EN05	02 dozen	
6.	CPL Pad, 100 leaf	EN06	12 Pad	

Dispensary

Sr. No.	Description of the Item	Specimen Code	Qnty.	Rate (In Rs.)
1.	Medicine Stock Register-1 to 150 pages	MD1	02 pc	

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The Nakodar Co-operative Sugar Mills Ltd., Nakodar (Jalandhar)
Tender Form 2026-27

Terms & Conditions

1) Last date of receipt of tender is 29-10-2026 upto 5:00Pm and will open on 30-10-26 11:00Am
2) The Tender should be submitted in the Prescribed NIT.
3) Negotiations, if required will be done with the lowest tendered on 30-10-26 2:00Pm
4) Tender must reach within due date in the prescribed NIT form of Mills only.
5) Only sealed tenders are accepted &Tender quoted on email will not be considered.
6) Material offered should be strictly as per specifications, otherwise your offer may not be considered.
7) Rate should be quoted **F.O.R. Mills** only.
8) Taxes as applicable.
9) Tenderers must quote GST no. _____
10) No extra packing charges will be paid by the mills.
11) Payment terms /Penalty /Inspection will be decided during negotiation.
12) The supplier shall be liable to replace defective/ rejected material if any at his cost
13) Quantity can be increased/ decreased at the time of placing order.
14) The price given in the tender must be valid for one crushing season
15) Any other condition laid down by the tendered may not be accepted.
16) The Undersigned reserves the right to reject/accept/Cancel any tender without assigning any reason.
17) Party will acknowledge the order and its term and conditions by reverse mail within one week from the date of receipt of order otherwise the Purchase/Work order will be cancelled
18) In case, your rates are found less in any other Co-op. Sugar Mills in Punjab, the same will applicable to this Mills also.
19) In case the supplier is unable to supply the material in time, the General Manager shall have the power to purchase the material at the risk and cost of supplier.
20) Any dispute Subject to Nakodar Jurisdiction only.

General Manager

The Nakodar Co-Operative Sugar Mills Ltd., Nakodar (Jalandhar)
Tender Form 2026-27

Tender Form for – **GENERAL STATIONERY** Code- A011

Press Tender Notice in the news Papers 1. The Pioneer
2. Desh Sewak

Mill Web site:-www.nakodarsugar.com

Sub: - Tender For **General stationery**

Please quote the lowest rates through sealed tender for the following items subject to the Mill terms & Conditions overleaf/attached.

Sr. No.	Items	Unit	Quantity (As Required)	Rate (In Rs.) In Given Unit
1.	File cover Big Size	nos		
2.	Transparent File cover (with buttons)	nos.		
3.	Stapler Big Size	nos		
4.	Ball pen (Ordinary)-butter flow	pkt		
	Red			
	Blue			
	Black			
5.	Ball pen (Superior)	**nos**		
	Red			
	Blue			
	Black			
6.	Pencil make natraz/apsra	box		
7.	Eraser (rubber non dust)	box		
8.	Stapler Pins No. 10- 1M (1 box of 12 packets)	box		
9.	Stapler Pins No 24/6- 1M (1 box of 12 packets)	box		
10.	Dumper	nos		
11.	Marker Black	nos		
12.	Marker Red	nos		
13.	Writing Note.pad Regular	nos		
14.	Tag Big Size (Green)	pkt		
15.	Correction Pen (Whitener)	nos		
16.	Ruled Register (100 pages)	nos		
17.	Ruled Register (150 pages)	nos		
18.	Ruled Register (200 pages)	nos		
19.	Sharpener	nos		
20.	Legal size Ream-75 gsm	Ream		
21.	A4 Size Ream-75 gsm	Ream		
22.	Stapler 10 No.	nos		
23.	Fevi stick Gum Big size	nos		
24.	Gum Bottle 200 ml	nos		

Contd...

25.	Paper pins	pkt		
26.	Box file cover	nos		
27.	Steel Scale 1 Feet	nos		
28.	Steel Scale 2 Feet			
29.	Scale 3 feet (Steel)	nos		
30.	Plastic scale 1 feet	nos		
31.	paper poker	nos		
32.	Carbon paper Single Side blue	pkt		
33.	Measurement tape 20 mtr (Make-freemans)	nos		
34.	Measurement tape (5 mtr.)	nos		
35.	Measurement tape (8mtr.)	nos		
36.	Cello Tape 2" (Transparent)	nos		
37.	Highlighter (Green, Yellow)	nos		
38.	Office Dak Pad	nos		
39.	Calculator (Make-Citizen)	nos		
40.	Cello tape 1"	nos		
41.	Cello tape 2"	nos		
42.	Cello tape 4"	nos		
43.	Cello tape ½"	nos		
44.	Rubber Band Big size	kg		
45.	Stamp Pad	nos		
	Blue			
	Green			
46.	colour flap (sticky notes)	pkt		
47.	sketch pen blue	pkt		
48.	sketch pen green	pkt		
49.	Envelope small size	pkt		
	White			
	Yellow			
50.	Envelope medium size	pkt		
51.	Envelope large size	pkt		
52.	Paper Clips (Small Metal Gem Clips)	pkt		
53.	Paper clippers	pkt		
54.	Gel pen (Blue)	pkt		
55.	Cotton Duster	nos		
56.	Ruled papers (Full Scape)	ream		
57.	Permanent Marker Black	nos		
58.	Stamp pad Ink (Green & Blue)	nos.		
59.	Gum Stick (Tube)	nos.		
60.	File Binder	nos		
61.	white tags	nos		
62.	White Board bold marker- Red, Green & Blue	pkt		
63.	Magnetic pin container box	nos.		
64.	Office Dak Tray	nos.		
65.	Chief Engineer Stamp	nos.		

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13) Quantity can be increased/ decreased at the time of placing order.
14) The price given in the tender must be valid for one crushing season
15) Any other condition laid down by the tendered may not be accepted.
16) The Undersigned reserves the right to reject/accept/Cancel any tender without assigning any reason.
17) Party will acknowledge the order and its term and conditions by reverse mail within one week from the date of receipt of order otherwise the Purchase/Work order will be cancelled
18) In case, your rates are found less in any other Co-op. Sugar Mills in Punjab, the same will applicable to this Mills also.
19) In case the supplier is unable to supply the material in time, the General Manager shall have the power to purchase the material at the risk and cost of supplier.
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General Manager

The Nakodar Co-operative Sugar Mills Ltd, Nakodar (Jalandhar)
Tender form 2026-27

Tender Form IRON & STEEL — Code-A-13

Press Tender Notice in the News Papers...- — Mill web site: - www.nakodarsugar.com .

Sub: - Tender of "IRON & STEEL"

Please quote the lowest rates through sealed tender for the following items subject to the Mill terms & conditions overleaf/attached.

Sr.No.	Description of Material		Qty.	Rate/Kg
1.	C channel Heavy duty	250 x 82 x 9mm	3.50 ton	
2.	C channel Heavy duty	200 x 76 x 7.5mm	1.50 Ton	
3.	MS angle	75 x 75 x 8mm	800 kg	
4.	MS angle	50 x 50 x 6mm	400 KG	
5.	Beam joist heavy duty	250x125x 6.9 mm	3.5 ton	

A.E. (M)

Chief Engineer

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